

Agenda for APC Meeting

Wednesday January 10, 2018

Hope you can all join us for the call. Our call will begin at 2:00 Eastern, 1:00 Central, 12:00 Mountain, and 11:00 Pacific.

Minute Taker: Kasia Panczyszyn

| Attended: | Absent: |
|-------------------|--------------|
| Cindy Swanson | Trent Knoles |
| Kerryn deVerteuil | Peter Hansen |
| Kathleen Blessing | |
| Karen Smith | |
| Miranda Schober | |
| Caleb Ross | |
| Kasia Panczyszyn | |
| Cindy Arnold | |
| David Benson | |
| Marie Stark | |
| Baron Brown | |
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- Approval of the Minutes from December 13, 2017
 - Miranda motioned to approve. Kerryn seconded. All in favor of approving.
 - Karen will submit the approved minutes to IFTA Inc. to Maria.
- Southeast Region Vacancy
 - Tim Nehring moved to a new position and is leaving APC. This leaves us with a vacancy in the SE region. Cindy S. will email the 2 candidates that were interest from previous canvassing. Bio's will be requested and forwarded to APC members for reviewing, if they are still interested. Stay tuned.
- Sub-Committees Updates:
 - Best Practices – Peter/Kathy: THANK YOU FOR TAKING THIS ON! Many great comments and changes were suggested by Peter and Kathy and a few others. Not everyone had a chance to review and comment. Kathy will clean up the document and any suggestions/changes that need to be discussed with the whole committee will be left to discuss in our February 2018 meeting.
 - New Member Guide – Miranda/Dave THANK YOU FOR TAKING THIS ON! Marie pointed out that on page 6, the first paragraph needs to be changed to reflect that committee is involved in the selection of new members, not just the chair. Miranda will update this and send it out to the committee for final review. We will discuss and vote to submit this to the Board during the February meeting
- 2018 Workshop Planning;
 - Cindy S. is looking for more topics to add to the current list that was included with this month's agenda. Committee gave a few great ideas to add to the draft.
 - **IMPORTANT:** Cindy S. will send email with a survey, please take a minute and fill out the survey with your top 3 topics so that the planning team has more to work with.

- Other Business
 - The Ballot that recently failed due to non-votes is being resubmitted in 2018 by the Clearinghouse Advisory Committee re: full demographic upload daily. Cindy S. reviewed the ballot the CAC has prepared (no major changes from the one we submitted). She will send it out to the APC for review (**requesting a quick turnaround once you get it**). Please review and reply to Cindy S.
 - Cindy Arnold will follow up with IFTA Inc. to see why users that have IFTA Inc website access cannot see which jurisdictions have voted.

- Next meeting: February 14, 2018 needs to be rescheduled due to the Audit Workshop. Cindy S. will reschedule. Keep an eye out for the new date of February 7th or 21st depending on availability. Stay tuned.